



Teacher Assistant Job Opportunities Job Description

Mission

Epiphany is an independent school for children of economically-disadvantaged families in Boston with financial aid for all students. We admit children of diverse faiths, races, cultures, and cognitive profiles, believing in the Episcopal tradition that we find God in and through each other, and we challenge our students to discover and develop the fullness of their individual gifts. Epiphany's small classes, individualized curricula, and extended school days provide rigorous academic, moral and social instruction. In close partnership with families, we are an innovative learning community that affords structured support to help students thrive, and together, we are a school that never gives up on a child. Epiphany trains aspiring urban teachers and provides abiding support to its graduates who are prepared to contribute intelligently, morally, and actively to the society they inherit.

Background

Epiphany Early Learning Center ("ELC") is currently hiring for its new state of the art center. This 22,000 square-foot facility with 7,000 square-feet of outdoor classroom space will grow to serve 62 infants, toddlers, preschoolers and their families. The ELC has a two-pronged goal of providing high-quality early education and care to children while simultaneously providing support and services to promote personal growth and development opportunities to their families. For admissions, ELC will partner with local health centers, social service agencies and community partners to identify economically disadvantaged families in need of the ELC's services.

The benefits of Epiphany ELC's first-class early education and family support services will be significant. Upon "graduating" from ELC, students will be school-ready and their families will be in a solid position to succeed at home and at work and to support their children's learning as well as continue their own development. The ELC's School Placement team will ensure our young learners are enrolled at appropriate and challenging elementary schools. Epiphany's abiding commitment to "never give up on a child"—as evidenced through its Graduate Support—will continue throughout their schooling. The ELC will assist children and their families in locating after-school and summer programs, as well as help families in times of need.

With continued support, Epiphany expects to see children performing better academically and more families improving their economic standing. Freed from the perverse incentives inherent in programs available *only* to the poor, Epiphany will actively encourage and support parents in becoming financially independent. Children succeed when their families succeed.

Through the ELC, Epiphany will be able to:

- Provide full-day, year long services to 62 children ages birth to five, with 18-21 kids in each cohort in a state of the art, well equipped indoor and outdoor facility with a focus on sustainable living.
- Begin and sustain Epiphany's work in the home with the parents, starting before birth by partnering early with families to ensure earliest positive experiences at home to address healthy brain development and minimize risk factors associated with controllable developmental delays.
- Emphasize a proven curriculum (Reggio and Montessori inspired) of play, early literacy skills, number

concepts, an understanding of the natural world, and self-expression.

- Ensure academic and social readiness to enter rigorous public or private schools at the best entry point for each individual student.
- Build partnerships with local child care agencies and social service organizations to ensure community wide focus, working to break the silos of service in Boston.

Job Description- ELC Teaching Assistant (Infant/Toddler & Preschool)

Teaching Assistant works year-round, full time in infant/toddler or preschool classroom providing highest quality of nurturing care and education under the direct supervision of the Lead Teacher. Teacher Assistant is an essential member of the teaching team, responsible for all aspects of child care and participating fully in all early education programming. Assists Lead Teacher with documentation, reporting and parent communications. Participates in staff meetings, continuing education and all ELC programming for teaching staff.

Principle Duties & Responsibilities:

- Directly responsible for all aspects of infant/toddler and/or preschool care and education, under the supervision and direction of the Lead Teacher.
- Actively engaged in professional development and education to improve knowledge and skills.
- Assists Lead Teacher to implement ELC curriculum in classroom, plan daily activities and meet goals for classroom and individual children.
- Assists Lead Teacher on documentation and reporting.

Qualifications:

Minimum: Demonstrated commitment to care and education of economically disadvantaged infants and children and their families. Ability to implement ELC's curriculum, activities and routines. Must meet all minimum requirements for Teaching Assistant as detailed in EEC regulations 606 CMR 7.09 (18)(c)(2) (available at www.mass.gov), including minimum age, education and work experience. In addition to these minimum requirements, ELC Teaching Assistants must hold early childhood education or a related field of study and a minimum of one year of relevant work experience. Work experience must be with infants/toddlers for Infant/Toddler Teacher and with preschoolers for Preschool Lead Teacher. Negative criminal records check. Superior interpersonal skills; high degree of initiative and dedication; team player; commitment to high quality programming for children and parents and a supportive work environment for staff.

Compensation and benefits:

ELC is committed to providing extremely competitive compensation commensurate with the professional qualifications and responsibilities of its staff.

Benefits: Harvard Health medical insurance, Life and Dental offered, all subject to premium split; may participate in retirement program.